

## City of Pilot Point, Texas

Minutes of the January 13, 2020

### City Council Meeting

The City Council of the City of Pilot Point, Texas met on this date at 6:30 p.m. for a regular City Council meeting. City Council members present were Mayor Shea Dane-Patterson, Andy Singleton, Whitney Delcourt, Jim Porter, Pearlie Simpson and Dean Cordell. City Staff members present were Interim City Manager Terry Roberts, Police Chief Tim Conner, Financial Manager Lana Ensminger, Development Services Director John Taylor, Public Works Director Trent Vandagriff, City Attorney Melissa Cranford and Acting City Secretary JoAnn Wright. Council member McIlravy arrived at 6:30 p.m.

### AGENDA

#### **A. ROLL CALL/CALL TO ORDER**

Mayor Dane-Patterson announced a quorum at 6:30 p.m. and called the meeting to order.

#### **B. PLEDGE TO FLAGS**

1. United States of America
2. Texas Flag

*Honor the Texas Flag, I pledge allegiance to thee,  
Texas, one state under God, one and indivisible*

Mayor Dane-Patterson led pledges to the flags.

#### **C. INVOCATION**

Invocation was led by Sonny Gibbs of Midway Baptist Church and the Pilot Point Positive Pastors.

#### **D. ITEMS OF COMMUNITY INTEREST**

Mayor Dane-Patterson made the following announcement:

January 20th City Hall will be closed in observance of Martin Luther King Jr. Day.

#### **E. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION:**

**Public Forum:***(Citizens are allowed 3 minutes to speak. If the issue is on the agenda, the City Council may choose to discuss and consider the item. If the issue is not on the agenda, the Council is not permitted by state law to respond to or discuss the item other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry. The Council may request the issue to be placed on a future agenda for action in accordance with state law. This forum is not the appropriate place to address complaints against Public Officials and/or Staff. Complaints of this nature should be made in writing and filed with the City Manager.)*

Stephen Halsey stated he owns three buildings in the Pilot Point Historic District, two contributing and one not. Mr. Halsey stated he would like to a presentation to council at the January 27th council meeting.

#### **F. CONSENT AGENDA**

1. Discuss, consider and possible action on approving remainder for FY20 services to Granulawn for pre-emergent and fertilization control of Groff Park and Old City Park.

Mayor Dane-Patterson pulled this item from the Consent Agenda and moved it to the Regular Agenda for the purpose of discussion.

## G. REGULAR AGENDA

**1. Discuss and consider, construction bids received for the City's TxCDBG 7218360 Street Improvement Grant.**

Item one and two of this agenda are related. Council discussed and took action on item two.

**2. Discuss, consider and possibly action on award of construction contract for the City's TxCDBG 7218360 Street Improvement Grant.**

City Engineer Brandon Wall stated that the Anna Street project went out for bids. The first time there was only one bid and it was \$30,000 over budget. The second time the city went out for bids there were 13 contractors that picked up packets. Four bids were returned. The winning bid of \$229,439.18 was \$8,000 under budget and was made by LC Paving.

Councilmember Porter moved to accept the bid and award the contract to LC Paving for the Anna Street Improvement Project. Councilmember McIlravy seconded the motion. The motion passed unanimously.

**3. Discuss, consider, and possible action on a license agreement with Randy Tudor for the location of a subdivision entrance sign on city owned property at Burks Street and Hwy 377.**

Development Services Director Taylor stated that the city acquired this property in October of 2019 for the purpose of installing a lift station. There is no further need for a lift station at that location but it would be a great site for a future water well. The staff is purposing in exchange for work on the water well house and storage tank that the city let Randall Tudor use the site for placing a sign for Yarborough Farms Development. Councilmember Porter moved to bring back to council on the January 27th meeting after looking at possibilities of different sign placement. Councilmember McIlravy seconded the motion. The motion passed unanimously.

**4. Discuss, consider and possible action on a Subdivider Agreement for Dorothy Court.**

Council tabled until after Executive Session.

Executive Session closed and at 9:35 p.m. Council discussed this item.

Mayor Dane-Patterson moved to this subdivision agreement for Dorothy Court upon park fees being paid and the maintenance bond payment being accepted.

Councilmember Cordell seconded the motion. The motion passed unanimously.

**5. Discuss, Consider and Possible Action of Calling a Regular Election.**

Mayor Dane-Patterson moved to approve this ordinance calling a regular election for the purpose of election Councilmember Place 1 and Councilmember Place 3 for full three year terms. Councilmember Delcourt seconded the motion. The motion passed unanimously.

**6. Discuss, Consider and Possible Action of Ordering a Special Election.**

Mayor Dane-Patterson moved to approve this ordinance calling a special election for the purpose of election Councilmember Place 4 to complete two years of this term. Councilmember Cordell seconded the motion. The motion passed unanimously.

**7. Discuss, consider, and possible action on approving an amended for Cheryl Davenport for Finance Consultation.**

Financial Manager Lana Ensminger stated that the city and the Finance Consultant Cheryl Davenport have made considerable progress on the City's finance condition. There is still a considerable amount to do. Staff is asking for Council to approve



## H. EXECUTIVE SESSION

The City Council of the City of Pilot Point will recess into Executive Session (Closed Meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to discuss the following:

1.
  1. § 551.071(2): Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter re: Yarbrough Farms, city manager, police department staffing levels, municipal court judge; and
  2. § 551.074: Deliberation regarding the appointment, evaluation, reassignment, duties, discipline or dismissal of public officer or employee: city manager, police department staffing levels, and municipal court judge.

Mayor Dane-Patterson read the purpose of the Executive Session and council convened into Executive Session at 7:18 p.m.

## I. RECONVENE INTO REGULAR SESSION

The City Council of the City of Pilot Point will reconvene into Regular Session (Open Meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to take any action necessary regarding the following items discussed in Executive Session.:

Mayor Dane-Patterson reconvened into regular session at 9:35 p.m.

No Action was taken at this time.

## J. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

*Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. Any Councilmember may, however, state an issue and a request that this issue be placed on a future agenda.*

The following items were listed for future agenda items:

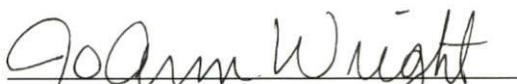
1. Recognize employee anniversaries
2. first quarter financial report

## K. ADJOURN

Mayor Dane-Patterson moved to adjourn at 9:38 p.m. Councilmember McClravy seconded the motion. The motion passed unanimously.

  
Shea Dane-Patterson, Mayor

ATTEST:

  
JoAnn Wright, Acting City Secretary