

City of Pilot Point, Texas
Minutes of the February 16, 2019
City Council/Staff Retreat
LONE STAR LODGE & MARINA-LONE STAR HALL/RED BARN
2200 FM 1192, PILOT POINT, TX

The City Council of the City of Pilot Point, Texas met on this date at 8:00 a.m. for a Special City Council meeting. City Council members present were Mayor Shea Dane-Patterson, Jim Porter, Whitney Delcourt, Andy Singleton, Ronald Petty, and Dean Cordell. City Staff members present were City Manager Alan Guard, Police Chief Tim Conner, EDC Executive Director Denise Morris, Development Services Director John Taylor, Fire Chief Heath Hudson, Asst. Fire Chief Bryan Cox, Finance Supervisor Lana Ensminger, Main Street Manager Lenette Cox, Librarian Wendy Turner, and City Secretary Alice Holloway.

AGENDA

1. ROLL CALL/CALL TO ORDER

Mayor Dane-Patterson announced a quorum at 8:30 am and called the meeting to order.

2. Introduction, opening comments, and goals.

Mr. Ron Cox introduced himself. Mr. Cox stated that session one would be on Governance and session two will be a City Council / Staff Planning Session.

3. Discuss the Governance and the 2019/2020 Strategic Planning:

1. Why we serve?

- Serve where planted
- Make a difference
- Be involved
- Part of solutions not complaints
- Preservation of history
- Represent those without a voice
- Was asked by community
- For own children
- To give back

2. What do you bring to the table?

- Experience such as life, work, and other boards
- Clean slate
- History of community
- Ability to connect to the community relationships
- Voice
- Individual specialties
- Love of Pilot Point

Governance -The process of governing an organization. This applies at both the policy and administration level.

Governance is about leadership, expectations, and meaningful communication and planning.

Leadership

- Have clarity of purpose
- Be an influence for a great work place
- Do not be discouraged by negative influences

Enemies of leadership

- Lack of commitment and trust
- Lack of creativity
- Lack of wisdom

Great leaders

- Have great clarity
- Understand the power of example is incredible
- Embrace an optimistic view

Define the characteristics of Effective Leaders

- With optimism
- By example
- Present
- With knowledge
- Good listener
- Trust Your Team – Council and Staff
- Transparency
- Communicate effectively
- Being prepared
- Don't be afraid
- Integrity and respect

Leaders must encourage an atmosphere of:

- Understanding each council member personality
- Respect for council members and their interests
- Trust council and staff share the same goal to serve

Governance is about:

- Meaningful communication to and with citizens, each other, and staff
- Meaningful decisions can only be made after meaningful communication
- Understanding roles and fulfilling expectations including respect, openness, being prepared, participate open minded and receptive.
- Staff following through and providing reports

Proactive Vision and Planning

- Vision
- Mission
- Value Statement
- Comprehensive Plan
- Annual Strategic Plan
- Annual Budget
- Annual Audit/Report

Mission Statement: How will we accomplish the vision:

- Friendly customer service
- Treating with kindness
- Patience and listening
- Consistent, fair and with competence
- Integrity – Follow through

3. Conclusion.

Mayor Dane-Patterson made the following statement:

Thankful to build the relationship between staff and council. Solidifying our vision and goals and overcoming the uncertainty of everyone's roles and opinions. We are one team and one town supporting one another. I hope this will filter down through the chain of command to all staff.

4. Adjourn

Mayor Dane-Patterson moved to adjourn. Councilmember Porter seconded the motion. The motion passed unanimously. The meeting was adjourned at 3:29 pm.



Shea Dane-Patterson, Mayor

ATTEST:



Alice Holloway, City Secretary

Approved: April 8, 2019