

**City of Pilot Point, Texas**  
**Minutes of the March 5, 2019**  
**Economic Development Corporation Meeting**

The Pilot Point Economic Development Corporation met on March 5, 2019 at 5:30 p.m. for a regular meeting held at Pilot Point City Hall, 102 East Main Street, Pilot Point, Texas.

Members present were Chance Kirby, Stephanie Sanchez, Sandra Lapsley, and Jim Porter. Others present included EDC Executive Director Denise Morris and City Secretary Alice Holloway.

**A. Call to Order**

Director Kirby called the meeting to order at 5:30 pm.

**B. Pledge to Allegiance & Texas Pledge**

*Honor the Texas flag: I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

Director Kirby led the pledge to flags

**C. Public Forum, Presentations and Recognition:**

*Citizens are allowed 3 minutes to speak. If the issue is on the agenda, the Economic Development Corporation (EDC) may choose to discuss and consider the item. If the issue is not on the agenda, the EDC is not permitted by state law to respond to or discuss the item other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry. The EDC may request the issue to be placed on a future agenda for action in accordance with state law. This forum is not the appropriate place to address complaints against Public Officials and/or Staff. Complaints of this nature should be made in writing and filed with the executive director.*

NA

**D. Discuss, consider, and possible action on approval of the Economic Development Corporation Minutes of January 16, 2019 and February 12, 2019.**

Director Porter moved to approve the minutes of January 16, 2019 and February 12, 2019 as presented. Director Lapsley seconded the motion. The motion passed unanimously.

**E. Presentation by Al Key on the Thin Line Film Festival Sponsorship.**

Mr. Key handed out past booklets showing how the Thin Line Festival is marketed and who sponsored the event.

Director Porter asked how many years the event has been going on. Mr. Key stated thirteen (13) years. In addition, Mr. Key stated that they work with local schools to get students to participate in the Thin Line Amateur Photo Contest.

Mr. Key showed many pictures from different photographers, including a picture from Director Kirby. In addition, Mr. Key offered for the EDC to be part of the presentation of award. Director Kirby stated he would like for Executive Director Morris to be involved with the presentation.

**F. Discuss, consider and possible action on the procedure of the EDC website business listing directory.**

Executive Director Morris stated that as part of the Shop Local Campaign, we are adding a business directory to the EDC website. In addition, she asked for direction on what businesses should be included. The corporation directed staff to start with the zip code of 76258 and see what responses are received.


**G. Discuss, consider, and possible action on appointing a committee to review the Matching Funds Grant program levels.**

Director Porter moved to appoint Director Kirby, Director Sanchez, and Director Lapsley to serve on a committee to review the Matching Funds Grant program levels. Director Kirby seconded the motion. The motion passed unanimously.

**H. Administrative Reports**

- i. Sales Tax Report
- ii. Finance Report
- iii. Directors Update

**I. Director Porter moved to adjourn the meeting. Director Kirby seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:15 pm.**

  
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President  
Economic Development Corporation

ATTEST:

  
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Secretary

Approved: April 9, 2019