

**City of Pilot Point, Texas**

Minutes of the May 11, 2020

City Council Meeting

The City Council of the City of Pilot Point, Texas met on this date at 6:30 p.m. for a regular City Council meeting. City Council members present were Mayor Shea Dane-Patterson, Andy Singleton, Whitney Delcourt, Jim Porter, Pearlie Simpson, Dean Cordell and Matt McIlravy. City Staff members present were City Manager Britt Lusk, Police Chief Tim Conner, Financial Manager Lana Ensminger, Development Services Director John Taylor, Fire Chief Heath Hudson, Main Street Director Lenette Cox, Human Resources Consultant Kathryn Usery and Acting City Secretary JoAnn Wright.

**AGENDA**

**A. ROLL CALL/CALL TO ORDER**

Mayor Dane-Patterson announced a quorum and called the meeting to order at 6:30 p.m.

**B. PLEDGE TO FLAGS**

1. United States of America
2. Texas Flag

*Honor the Texas Flag, I pledge allegiance to thee,  
Texas, one state under God, one and indivisible*

Mayor Dane-Patterson led the pledges to the flags.

**D. INVOCATION**

Councilmember McIlravy led the invocation.

**E. ITEMS OF COMMUNITY INTEREST**

There were no items of community interest.

**F. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION:**

**Public Forum:***(Citizens are allowed 3 minutes to speak. If the issue is on the agenda, the City Council may choose to discuss and consider the item. If the issue is not on the agenda, the Council is not permitted by state law to respond to or discuss the item other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry. The Council may request the issue to be placed on a future agenda for action in accordance with state law. This forum is not the appropriate place to address complaints against Public Officials and/or Staff. Complaints of this nature should be made in writing and filed with the City Manager.)*

There were no public comments.

**G. CONSENT AGENDA**

Councilmember Simpson moved to Motion. Councilmember Delcourt seconded the motion. The motion passed unanimously.

1. Discuss, Consider and possible action on approving City Council Minutes from April 13th, April 14th and April 27th meetings.

Councilmember Simpson moved to approve City Council Minutes from April 13th, April 14th and April 27th. Councilmember Delcourt seconded the motion. The motion passed unanimously.

**H. REGULAR AGENDA**

1. **Discuss, consider and possible action on site plan changes to Fire Station and Police Station site changes.**

Capital Projects Manager Kaminski stated the issues with the current site for the new police department. With all the rain that the city has had in the last several years, the water aquaphor has risen many feet. Due to this the ground at the police building site is unstable. It will cost an extra \$23,000 for larger piers and there is no guarantee that they will work. The other option is to build the building on North Washington Street beside the new firestation. Mr. Kaminski stated that the longer the city waits the more construction cost will go up.

Mayor Dane-Patterson stated that the Economic Development Corporation has plans for the 3-acre plot on North Washington Street. She asked if the buildings could be moved enough to make a 3 acre track out of the 2 lots left.

Councilmember Porter asked Capital Projects Manager Kaminski to bring more details back to City Council as soon as possible.

After discussion with City Manager Lusk, Capital Projects Manager Kaminski and City Council, it was decided to call a special city council meeting on May 14th at 6:30 pm.

**2. Discuss, consider and possible action on opening City Hall for the public.**

Mayor Dane-Patterson stated that Human Resource Consultant Usery is working on procedures to get everything open.

Human Resource Consultant Usery stated that the plan is to bring staff back on May 18th and open the building to the public on June 1st. Ms. Usery is working on cash handling procedures, sneeze guards and personal protection equipment.

**3. Discuss, consider and possible action on the PPISD graduation parade and celebration for Wednesday, May 20.**

Mayor Dane-Patterson stated that she was approached by the Pilot Point Graduation Committee to have a parade through town and to use the movie screen on May 20th to celebrate the graduation of the seniors.

**I. STAFF REPORT**

1. April Library Report
2. FY20 April Finance Report
3. April Municipal Court Report
4. April 2020 Code Enforcement Report

Mayor Dane-Patterson stated that she wants to see collection of warrants. Court is working on plans to get court opened.

Councilmember Porter stated that the reports are well done, especially the weekly reports.

**J. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA**

*Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. Any Councilmember may, however, state an issue and a request that this issue be placed on a future agenda.*

The following are items to consider for future agenda items:

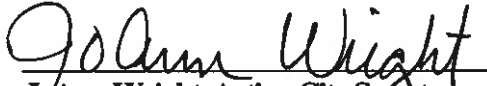
1. 522 East Burks Street, when City Council is ready to have open meetings to the public.
2. Banning of the use of the chemical in Round-Up.
3. Animal control ordinance.
4. Purchasing Ordinance.
5. New builders' packets.

**K. ADJOURN**

Mayor Dane-Patterson moved to adjourn at 7:43 pm. Councilmember Porter seconded the motion. The motion passed unanimously.

  
Shea Dane-Patterson, Mayor

ATTEST:

  
JoAnn Wright, Acting City Secretary  
Approved: 6/8/2020